

Boston Chapter of CSI
Meeting Minutes

Wednesday, November 12, 2014

Present:

1. Michelle Roberts, President
2. Cynie Linton, President Elect
3. Jay Ford, Immediate Past President
4. Herb Ule, Treasurer
5. Susan Borne, Secretary
6. Kevin Murray
7. Ralph Enos
8. Kelsey McMenamy
9. Dan Fitzgerald
10. Heidi Jandris
11. Len Anastasi
12. Chris Huff
13. Bob McEachern
14. Tony DeVito
15. Brian Neely

Next meeting: January 14, 2015, 4:30 pm, Granite Links Golf Club, 100 Quarry Lane, Quincy, MA

CURRENT MEMBERSHIP 178

(No current break-down of members)

CDT	N/A
CCS	N/A
CCPR	N/A
CCCA	N/A

New and Renewing: N/A

UPCOMING INDUSTRY EVENTS

- CSI Boston Chapter Winter Social, December 9, 2014 5:30 – 8:30 pm, District Hall, 75 Northern Avenue, Boston, MA
- CSI Boston/ICRI Joint Meeting, January 14, 2015 5:30-8:30 pm, Granite Links Golf Club, Quincy, MA

I. Announcements

Meeting Agenda

Prepared by Michelle Roberts, President. Meeting called to order: 4:35 PM. October minutes not approved; not posted on website.

- Cynie will announce new/renewed members at tonight's meeting.
- Tony DeVito will introduce the tabletop vendors before dinner. Michelle will send Tony the Excel spreadsheet of the tabletop vendors prior to each meeting.
- December's Winter Social will be held at District Hall (75 Northern Avenue in Boston). Gold Sponsorships (\$300) are still available. Registration can be done online. Tickets are \$55.00 per person for members and non-members.

- Tonight's speaker is Richard C. (Rik) Master, AIA, Sr. Manager, Sustainability, USG Corporation presenting "Exploring the Demand for Materials Transparency and What's on the Horizon".
- January's meeting will be a joint event with ICRI at Granite Links Golf Club in Quincy.

II. Discussions and Committee Reports

Budget Report -

Distributed; not reviewed.

Priority Action Items –

- Michelle announced that she and Cynie were approached by Simpson Gumpertz & Heger to cosponsor a SGH Building Enclosure Symposium at their Waltham office in the Spring (date to be determined). Brian Neely expressed concern that we don't fully understand what would be expected of us as a co-sponsor and that more details are needed. Brian also suggested that we develop a policy for co-sponsoring events with other organizations. Cynie and Michelle anticipate meeting with SGH in the next week and will have more information for the next meeting.
- Michelle brought up the subject of changing the Chapter's dues structure in order to encourage the attendance and participation of students. Herb has offered to print out our current structure and this will be discussed in more detail at our next meeting.
- Brian Neely reviewed the preparations for this Spring's Northeast Region CSI Meeting. Based on the completed surveys that were received from the various chapters, at least four topics were identified for presentations. Brian suggested that the Boston chapter donate an auction item to benefit the Student Auction. Michelle has offered to head this up. Brian also mentioned that the NERCSI is still looking for corporate sponsorships for the event. The Platinum level is already filled, however, less expensive levels are still available. Contact Brian Neely for more information.
- Bob McEachern announced that he will be taking a break from Sponsor/Ad collection for the next few months.
- Tom Scarlata believes that CDT classes will begin again in January although the location has not been finalized. Cynie Linton has volunteered to contact Add, Inc. to find out if they're willing to provide meeting space for the classes for another session. If she's not successful, Susan Borne will email Tom to find out what other options are available to hold CDT classes.
- CSI Pull-up Banner has not been ordered yet. Brian Neely has offered to head up the effort to get the banner designed and ordered.
- The chapter will continue to promote both ABX (Nov. 17-19, 2015) and Med Ed (April 7-8, 2015).
- Susan Borne and Les Traeger of the Membership and Awards committee have taken on responsibility for the Winter Social. Susan will handle the catering and music while Les will take on responsibility for raffle items. \$2700.00 in sponsorships have come in to offset the cost of the event.
- Ralph Enos provided the group with a list of Regional Awards to consider for possible nomination. The deadline for nominations is December 15, 2014.

- Bob McEachern mentioned that the Membership Committee discussed developing a policy to assist active, unemployed Chapter members with paying national/chapter dues. It was decided by unanimous vote that the group develop such a policy.

Ongoing Action Items –

- Programming Committee – Cynie Linton reported that the group met on Wednesday November 4th (attendance list not provided). They have set a goal to have all programming set for 2015 by June. The regular meeting is set for the 4th Wednesday of the month at 2 pm at the Garden at the Cellar (991 Massachusetts Ave., Cambridge). November's meeting is set for the Wednesday before Thanksgiving (11/26). Cynie has decided to hold a meeting unless no one else is able to attend.
- Membership and Awards Committee – Cynie reported that the group met on Tuesday, November 4th at 2 pm (Cynie Linton, Bob McEachern, Les Traeger and Susan Borne in attendance). Susan Borne and Les Traeger took on the responsibility of heading up the Winter Social (Susan – catering and Les – raffles). The group also decided to break up the Committee responsibilities into smaller, more manageable pieces and assign meeting attendees more achievable responsibilities revolving around sponsorship collection, contacting lapsed or renewing members, etc. The attendees also discussed a way to provide corporate/chapter dues assistance to those members who attend meetings on a regular basis but who may have become unemployed and unable to afford dues. Meetings will continue to be held on the 1st Tuesday of the month at 2 pm at the Garden at the Cellar (991 Massachusetts Ave., Cambridge).

Meeting was adjourned at 5:25 PM

Respectfully submitted,
Susan Borne, CSI, CDT