

Boston CSI October 11, 2017 Meeting Notes



Knowledge for Creating and Sustaining the Built Environment
www.csinet.org www.neregioncsi.org www.csiboston.org

Boston Chapter of CSI	Wednesday, October 11, 2017
MEETING AGENDA 4:15 -5:15	

Cynie Linton	President	<input checked="" type="checkbox"/>
Howard Levine	Vice President	<input checked="" type="checkbox"/>
Bob McEachern	President Elect	<input checked="" type="checkbox"/>
Herb Ule	Treasurer	<input checked="" type="checkbox"/>
Craig Boucher	Secretary	<input checked="" type="checkbox"/>
Len Anastasi	Director	<input checked="" type="checkbox"/>
Gary Brock	Director	<input checked="" type="checkbox"/>
Ralph Enos	Director	<input checked="" type="checkbox"/>
Tara Ikenouye	Director	<input checked="" type="checkbox"/>
Heidi Jandris	Director	<input type="checkbox"/>
Andrew Jeffrey	Director	<input checked="" type="checkbox"/>
Kelsey McMenamy	Director	<input checked="" type="checkbox"/>
Matt Zyrkowski	Director	<input type="checkbox"/>
Susan Borne	Region Director	<input checked="" type="checkbox"/>
Tony De Vito	Table Tops Coordinator	<input type="checkbox"/>
Kevin Murray	Microsite/Web Editor	<input checked="" type="checkbox"/>
Alain Stanislas		<input checked="" type="checkbox"/>

Next meeting: **Special Meeting Wednesday November 1, 2017, Does your innovation strategy need an innovation strategy? Re-architecting the way your business thinks about strategy and innovation, Frank Mruk FAIA, FStratPS Networking 5:15 pm, Program/Dinner UMass Club, One Beacon Street, 32nd Floor, Boston, MA, Regular Board Meeting and Program Third Wednesday November 15, 2017, Illustrated Guide to Door Hardware, Scott Tobias**

CURRENT MEMBERSHIP 142
New and Renewing Members: 14 see below

UPCOMING INDUSTRY EVENTS

- ABX/GREENBUILD Nov 8th-10th
- Chapter Table
 - Chapter Sessions

Priority Action Items -

- Budget Review and Approval
- Approved unanimously

Tables Tops for Committees tonight

- Three tables for October 11th meeting:
 - Programming
 - Awards & Membership
 - Communications & Operations
- Cynie suggested that the committee members try to get people involved in the committees with small tasks

Nov 1st Rescheduled Program: "Does your innovation strategy need an innovation strategy?" Frank Mruk.

- Cynie indicated we Need to put up on microsite, Need to send out email invitations, Need to invite people
- Suggestion made that the communications chair send emails out to certain BSA groups to invite them to the meeting. Use the constant contact information in the email.

ABX/GREENBUILD

- Bob will contact the show to see if CSI Boston can get a free booth
- Bob to ask if we will get any presenter revenue and find out what the rules are for next year
- Send out a sign-up sheet for people to staff the booth if we are going to get one. Ideally get two people per slot.
- Will we get booth display from CSI National
- Discussion about developing our own banner.
 - Colin at HMFH to be approached to develop the banner
 - Want to have two banners
 - Howard Suggested 1 Design = CSI Logo, Mission Statement and then bullets of the benefits of CSI Membership = Networking, Education, etc.
 - Second banner design = Photos of previous events
 - Third design option = Title and dates of the programs with corporate sponsors
- Gary volunteered to take pictures at events

Nov 15th Board Meeting and Program: "Illustrated Guide to Door Hardware" Scott Tobias

- Cynie indicated that we need to get the word out to drive attendance
- We will have a board meeting before this program
- Suggestion made that the communications chair send emails out to certain BSA groups to invite them to the meeting. Use the constant contact information in the email.
- Ask presenter what industry groups we should target for invitations
- Ask presenter for white paper that can be added to the Parameter the month before the program

Winter Social – Tasks?

- Scheduled the room and casino staff, but still needs to select the menu

Web site

- Chicago CSI website looks really good – it is a test site
- CSI not ready to roll the new website out to all chapters
- We want the full website

- Susan reaching out to Kathy Stegmyre at National to tell her that we want to have a new website and quickly
- Bob asked everyone to look at the new website and the Chicago site
- We would need to have a web master with three days of training to have a site similar to Chicago
- Decided to wait on national and contact them on a regular basis for a status. Revisit in January.

Schedule of committee meetings and committee goals

-

Committee Reports

Communications Committee

- Herb confirmed he is not on the committee

Programming Committee

- Met via conference call on October 5th
- CDT people will need to get AIA CEU's
- Len sets up the AIA CEU's for non-accredited programs
- Programming Committee develops the program schedule

Membership and Awards Committee

- Awards need to get together to meet
- Membership is down, but there is more activity from the members. Looking for members and resources. Terri will build database through CDT to try to recruit new members.

Operations Committee

-

Ongoing Action Items

-

New Action Items

-

MONTHLY PROGRAM – NOVEMBER 10, 2017

EVENING ANNOUNCEMENTS – TO MEMBERS AT LARGE

1) Membership in the Chapter: 142

New or Renewed Members this month – 14, Thank you

- Mr. Donal Coomey
- Mr. Peter Matthes
- Mr David Carroll
- Mr. Samuel Sack
- Stuart Lipp, CSI
- Mr. Patrick Penza
- Mr. Anthony Stazzone

- Ms. Susan Raneri
- Mr. Robert Uhlig
- Mr. Charles Monteforte III
- Ronald Yeakel Jr.
- Greta Eckhardt
- Heidi Jandris
- Mr. Shiu-Tong Wong

- 2) Please consider Sponsorships and Parameter Ad Opportunities.
See a board member or look on the website.
- 2) Please add the CSI logo to your business cards link
<http://www.csinet.org/memberlogo>
- 2) Please volunteer. Come to a board meeting, programing meeting or membership meeting
- 3) Upcoming events ABX/GREENBUILD, study group for CCS/CCPR

Draft

TONIGHTS MEETING:

TITLE: Things that can't be specified: An attitude about design process and a business school case study example

PRESENTER:

Steve Imrich, FAIA, LEED AP BD+C, Principal, Cambridge Seven Associates, Inc.

DESCRIPTION:

Specifiers and designers try to craft the most comprehensive descriptions for building components and their installation execution, yet the most obvious quality of a building, it's general 'appearance' is not included in the project manual. This talk will touch upon an attitude about the design process and a kind of underpinning philosophy related to a building's appearance before technical specifications are conceived. A case study about a recent business school project will augment some of the points.

SIGN-IN SHEET FOR AIA CREDIT. At sign in desk.

TABLETOPS: BOSTON Chapter Committees

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